

# Class of 2019 Senior Notification

This notification is to be signed and returned to the Assistant Principal's Office  
no later than **March 15, 2019**.  
This notification is in effect **Monday, March 18, 2019**.

*"I understand that participating in this year's senior closing events and the graduation ceremony is a privilege. To be eligible to participate, I must maintain the established criteria for academic achievement, attendance, and behavior during the 4th Quarter of my senior year. To ensure that I may participate in the senior closing events and/or the graduation ceremony, I understand that I must meet all of the following criteria."*

**ACADEMIC**

- Complete all academic requirements by May 24, 2019.
- Pass all required classes, earning a minimum of 240 credits.
- Complete and verify through the Counseling Department any additional credits by May 24, 2019.

**ATTENDANCE**

- Maintain good attendance in all classes. Excessive absences may result in Administrative action. (Excessive is generally defined as **6** or more excused full or partial school days.)
- Complete all Saturday School/Detention sessions by May 18, 2019.
- A student will be considered **truant** and may not be allowed to participate in the closing senior events and/or graduation ceremony if the student has **3 all-day unexcused absences or 3 unexcused absences** in the same period.

**BEHAVIOR**

- Must behave in a mature, responsible manner. If suspended for any reason during the 4th Quarter, student may not be able to participate in the graduation ceremony. It is understood that this behavior standard applies at school and any school-sponsored activity.
- Attend **mandatory graduation practice** on May 24, 2019. A student will not be permitted to participate in the graduation ceremony if he/she fails to attend the graduation practice without prior Assistant Principal approval. Students will **not** be excused to go to work.

**FINES/FEES**

- Pay all outstanding fines/fees to your school by May 24, 2019.

*"If I fail to meet the criteria outlined in this document and become ineligible to participate in any of the senior events and/or the graduation ceremony, I will have the opportunity to appeal that decision with the Senior Appeal Committee."*

A request for appeal hearing must be submitted in writing no later than May 13, 2019. The Appeal Committee will meet the week of May 13, 2019.

Your signature below indicates receipt of the conditions stated in this notification.

\_\_\_\_\_  
Student's Name (Print)

**X**  
\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent/Guardian Name (Print)

**X**  
\_\_\_\_\_  
Parent/Guardian Signature